

STAFFING PORTFOLIO HOLDER'S MEETING

TUESDAY, 16 SEPTEMBER 2008

DECISIONS AND RECOMMENDATIONS

Set out below is a summary of a recommendation and decision made at the meeting of the Staffing Portfolio Holder's meeting held on Tuesday, 16 September 2008. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have a query about any matter referred to in this summary please contact Joe Brown.

1. REVIEW OF THE WORKFORCE PLAN

The Staffing Portfolio Holder **APPROVED** the revised Workforce Plan and **RECOMMENDED**:

- i) the Plan to Cabinet,
- ii) that the Action Plan be built into service plans for implementation by the officers concerned, and
- iii) that succession planning be given greater priority within a corporate approach to the issue.

2. FUEL REIMBURSEMENT FOR CONTRACT HIRE USERS

The Staffing Portfolio Holder **AGREED** that:

- i) mileage fuel rates move in line with the advisory fuel rates as recommended by HMRC and in future the rates are adjusted in line with HMRC rates,
- ii) the rates for 2008/2009 be increased to current HMRC rates with effect from 1 April 2008, and
- iii) standard monthly mileage payments are ceased, to be replaced by monthly payments in arrears, supported by claims based on actual business mileage, and that the Staff Car Scheme, Terms & Conditions, paragraph 5.7 be amended to reflect this change with effect from 1 April 2008.

